**Minutes of Adisham Village Hall 1/5/25**

**Present:** Martin Jones,Cherie Jones,Robin Dane,Tom Challinor,Hannah Page,Adrian Bennett,Robin Terry

**Apologies:**Kelly Ovenden,Anne Rowe, Sue Nyirenda, Liz Collins

**Matters arising and updates:**

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| item | notes | Action | By who |
| Fire extinguishers | Not sure if we can remove fireextinguishers.  Hirers must be told to evacuate in event of fire.  No fire assembly point | Contact insurer  Update Agreement  Assess where | Robin Dane  Sue  Ade |
| Hall Master | We will purchase with invoicing. cost approx. £350  Hirer agreement to include cancellation clause  Others need to be able to step in and do training | Buy package and set up.  Update agreement  Agreement made | Tom  Sue  Ade,Martin,Tom,  Cherie,Anne |
| Mice | Two more caught last month | Continue monitoring for 3 months | Ade |
| VE Day | Hall needs preparation | Stock Bar  Tables etc  Run Bar | Cherie  Ade  Hannah & Kelly |

**New Business**

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| Item | notes | Action | By who |
| Communication | Need to share with website PCC & PC | Minutes and agendas to be sent | Ade |
| Piano | Agreed to permit Eclectics swapping piano at their cost and responsibility | Advise Venessa Young | Ade |
| Storage | Declined Home Ed request to erect shelving | Advice Alex Weare | Ade |
| Premises | No urgent repairs | None |  |
| Website | Up and running | Send Tom items to go on it | All |
| Accounts | Report below  Invoices | Does Sue need help chasing outstanding invoices | Ade/Sue |

**Treasurers Report**

It has not been possible to close the books for last year yet, as there is still outstanding invoicing from February – Sue has been unwell but will deal as soon as possible.

Outstanding invoices/income for 2024-25:

Adisham Parish Council – bookings for the year – approx. £176 were going to pay £100 for First Aid for the Fayre – not received

Beserk Dancing - £95  Eclectics – February and March – say £40 – if they used the hallHome Educators - £144 Kelly Keep Fit (from November) £500 Little Kickers – February and March - £280

Outstanding payments Could Tom let me have his receipts for Vodaphone for February and March  £59.26

Unfortunately, it has not been possible to finally close the Santander account.  This is because of problems with changing the Direct Debit for Pozitive Gas over to Unity.  Although I had changed the details on our on-line account, I have now found out that they need a form to be completed as well, so this is now being done.

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| **ADISHAM VILLAGE HALL ACCOUNTS 2024-25** | | | | |  |  |
| **(as at 01/05/25)** | | | | |  |  |
|  |  | Added since |  |  | Added since |  |
| Opening Balance as at 01/04/24 | £ 10,656.64 | last meeting |  |  | last meeting |  |
| **INCOME** |  |  | **EXPENDITURE** |  |  |  |
| **PATRONS OF THE VILLAGE HALL** |  |  |  |  |  |  |
| Adisham Supper Club and Vicky's Coffee Morning | £ 223.00 | £ 45.00 | Business Stream (Water) | £ 433.97 |  |  |
| BerZerk Dance | £ 200.00 |  | Pozitive Gas | £ 1,051.02 | £ 107.94 |  |
| Big Breakfast | £ 524.10 |  | Allied Westminster Insurance | £ 2,090.39 |  |  |
| Eclectics | £ 215.00 |  | Vodaphone | £ 296.30 |  |  |
| Holy Innocents (Rev Clary) Afternoon Tea | £ 16.00 |  | Holy Innocents Lease \*\* | £ 300.00 |  |  |
| Home Educators | £ 440.00 |  | Cleaning Materials | £ 221.13 |  |  |
| Kelly Keep Fit | £ 650.00 |  | Hall Cleaning | £ 2,054.88 | £ 168.71 |  |
| Little Kickers | £ 1,200.00 |  | Maintenance | £ 288.90 |  |  |
| Maureen Coffee | £ 123.00 | £ 17.50 | Gratuity | £ 20.00 |  |  |
| Pop-up Bar | £ 50.00 |  | Canterbury CC - Licensing | £ 70.00 |  |  |
| Sustainable Adisham | £ 130.00 |  | SSE Electricity | £ 421.89 | £ 226.92 |  |
| Wellbeing Event | £ 67.50 |  | Bank Charges | £ 28.07 | £ 6.00 |  |
| WOAW/David Conder | £ 80.00 | £ 30.00 | Return of Hire Fee (not used) | £ 153.00 | £ 153.00 |  |
| Canterbury CC - Election | £ 450.00 |  |  |  |  |  |
| Private Parties and Misc Bookings | £ 1,388.00 | £ 248.50 |  |  |  |  |
| **SUB TOTAL** | **£ 5,756.60** |  |  |  |  |  |
| **FUNDRAISING AND DONATIONS** |  |  |  |  |  |  |
| Adisham Country Fayre | £ 4,062.57 |  |  |  |  |  |
| Big Breakfast | £ 1,530.54 |  |  |  |  |  |
| Bric-a-Brac | £ 264.10 |  |  |  |  |  |
| Boot Fair Safari | £ 104.12 |  | **TOTAL EXPENDITURE** | £ 7,429.55 |  |  |
| Pop-up Bar | £ 2,199.75 |  |  |  |  |  |
| Repair Fund | £ 73.72 |  |  |  |  |  |
| Christmas Shopping Event | £ 335.63 |  |  |  |  |  |
| Donations | £ 70.91 |  |  |  |  |  |
| Deposits held - to be returned | £ - |  |  |  |  |  |
| **SUB TOTAL** | **£ 8,641.34** |  |  |  |  |  |
| **TOTAL INCOME** | **£ 14,397.94** |  |  |  |  |  |
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| **CURRENT BALANCE** | **£ 17,625.03** |  |  |  |  |  |
| **CASH** | £ 614.28 |  |  |  |  |  |
| **BANK - Santander** | £ 4,548.14 |  |  |  |  |  |
| **Bank - Unity** | £ 12,462.61 |  |  |  |  |  |

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| **ADISHAM VILLAGE HALL ACCOUNTS 2025-26** | | | | |  |  |
| **(as at 01/05/25)** | | | | |  |  |
|  |  | Added since |  |  | Added since |  |
| Opening Balance as at 01/04/25 | £ 17,625.03 | last meeting |  |  | last meeting |  |
| **INCOME** |  |  | **EXPENDITURE** |  |  |  |
| **PATRONS OF THE VILLAGE HALL** |  |  |  |  |  |  |
| Adisham Supper Club and Vicky's Coffee Morning | £ 9.00 | £ 9.00 | Business Stream (Water) | £ 597.34 | 597.34 |  |
| Big Breakfast | £ 50.00 | £ 50.00 | Pozitive Gas | £ - |  |  |
| Eclectics | £ - |  | Allied Westminster Insurance | £ - |  |  |
| Home Educators | £ - |  | Vodaphone | £ - |  |  |
| Kelly Keep Fit | £ - |  | Holy Innocents Lease | £ 25.00 | £ 25.00 |  |
| Little Kickers | £ - |  | Cleaning Materials | £ - |  |  |
| Maureen Coffee | £ - |  | Hall Cleaning | £ - |  |  |
| Sustainable Adisham | £ - |  | Maintenance | £ - |  |  |
| WOAW/David Conder | £ - |  | Party Deposit refunded | £ 50.00 | £ 50.00 |  |
| Private Parties and Misc Bookings\* | £ 105.00 | £ 105.00 | Canterbury CC - Licensing | £ - |  |  |
| **SUB TOTAL** | **£ 164.00** |  | SSE Electricity | £ - |  |  |
|  |  |  | Bank Charges | £ - |  |  |
| **FUNDRAISING AND DONATIONS** |  |  |  |  |  |  |
| Adisham Country Fayre | £ - |  |  |  |  |  |
| Big Breakfast | £ 180.56 | 180.56 |  |  |  |  |
| Bric-a-Brac | £ 39.00 | £ 39.00 |  |  |  |  |
| Clothing Bank | £ 517.20 | £ 517.20 |  |  |  |  |
| Repair Fund | £ - |  |  |  |  |  |
| Christmas Shopping Event | £ - |  | **TOTAL EXPENDITURE** | £ 672.34 |  |  |
| Donations | £ - |  |  |  |  |  |
| Deposits held - to be returned | £ - |  |  |  |  |  |
| **SUB TOTAL** | **£ 736.76** |  |  |  |  |  |
| **TOTAL INCOME** | **£ 900.76** |  |  |  |  |  |
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| **CURRENT BALANCE** | **£ 17,853.45** |  |  |  |  |  |
| **CASH** | £ 811.98 |  |  |  |  |  |
| **BANK - Both** | £ 17,041.47 |  |  |  |  |  |

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| ADISHAM VILLAGE HALL - PROJECTED INCOME/EXPENDITURE 2024-25 | | | | | | | | | | | | | |
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| INCOME/EXPENDITURE ALREADY IN ACCOUNTS | | |  |  |  |  |  |  |  | *PROJECTED INCOME/EXPENDITURE* | | |  |
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|  | 2024 | | | | | | | | | 2025 | | |  |
| REGULAR INCOME | April | May | June | July | August | September | October | November | December | January | February | March |  |
| Adisham Parish Council | *£ 16.00* | *£ 16.00* | *£ 16.00* | *£ 16.00* | *£ -* | *£ 16.00* | *£ 16.00* | *£ 16.00* | *£ 16.00* | *£ 16.00* | *£ 16.00* | *£ 16.00* |  |
| Beserk Dance | £ 40.00 | £ 60.00 | £ 40.00 | £ 60.00 | *£ -* | *£ 40.00* | *£ 55.00* | £ - | £ - | £ - | £ - | £ - |  |
| Big Breakfast | £ 50.00 | £ 50.00 | £ 50.00 | £ 50.00 | £ - | £ 50.00 | £ 50.00 | £ 50.00 | £ 50.00 | *£ -* | £ 50.00 | £ 50.00 |  |
| Eclectics | £ 20.00 | £ 40.00 | £ 20.00 | £ 20.00 | *£ -* | £ 30.00 | £ 15.00 | £ 30.00 | £ 30.00 | £ 30.00 | *£ 20.00* | *£ 20.00* |  |
| Holy Innocents Tea | £ - | £ - | £ - | *£ -* | *£ -* | £ 16.00 | £ - | £ - | £ - | £ - | £ - | £ - |  |
| Home Educators |  |  | £ 80.00 | £ 72.00 | *£ -* | £ 64.00 | £ 104.00 | £ 24.00 | £ - | £ 96.00 | *£ 72.00* | *£ 72.00* |  |
| Keep Fit | £ 120.00 | £ 130.00 | £ 90.00 | £ 60.00 | £ 70.00 | £ 90.00 | £ 90.00 | *£ 130.00* | *£ 90.00* | *£ 120.00* | *£ 120.00* | *£ 120.00* |  |
| Little Kickers | £ 120.00 | £ 120.00 | £ 150.00 | £ 120.00 | £ 120.00 | £ 120.00 | £ 120.00 | £ 120.00 | £ 90.00 | £ 120.00 | *£ 120.00* | *£ 160.00* |  |
| Maureen's Coffee | £ 18.00 | £ 18.00 | £ 18.00 | £ 18.00 | *£ -* | £ 22.50 | £ 22.50 | £ - | £ - | £ - | £ - | £ 17.50 |  |
| Sustainable Adisham | £ 30.00 |  |  |  |  |  | £ 60.00 |  |  | £ 40.00 |  |  |  |
| Vicky Coffee Morning |  | £ 9.00 | £ 9.00 | £ 9.00 | £ 9.00 | *£ -* | £ 9.00 | £ 9.00 | £ 9.00 | *£ -* | £ 9.00 | £ 27.00 |  |
| Vicky Supper Club | £ 40.00 |  |  |  |  | £ 27.00 | £ - | £ 40.00 |  |  | £ 18.00 |  |  |
| WOAW/David Conder |  |  |  | £ 20.00 |  |  |  |  |  | £ 30.00 |  | £ 30.00 |  |
| Private Parties/Misc |  |  | £ 45.00 | £ 170.00 |  | £ 67.50 | £ - | £ 170.00 | £ 373.80 | £ 51.00 | £ 204.00 | £ 42.50 |  |
|  | £454.00 | £443.00 | £518.00 | £615.00 | £199.00 | £543.00 | £541.50 | £589.00 | *£658.80* | £503.00 | £629.00 | £555.00 | £6,248.30 |
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| REGULAR EXPENDITURE |  |  |  |  |  |  |  |  |  |  |  |  |  |
| SSE Electricity | £ 45.76 | £ 46.96 | £ 48.56 | £ 68.70 | £ 66.51 | £ 64.68 | £ 64.68 | £ 64.68 | £ 64.68 | £ 75.64 | £ 75.64 | £ 75.64 |  |
| Pozitive Energy Gas | £ 42.22 | £ 45.37 | £ 124.19 | £ 111.44 | £ 102.29 | -£ 17.63 | £ 55.29 | £ 90.39 | £ 79.80 | £ 223.91 | £ 170.25 | £ 107.94 |  |
| Hall Cleaning | £ 152.50 | £ 178.25 | £ 204.16 | £ 184.00 | £ 97.75 | £ 175.38 | £ 215.63 | £ 189.75 | £ 143.75 | £ 172.50 | £ 172.50 | £ 168.41 |  |
| Business Stream Water | £ 36.16 | £ 36.16 | £ 36.16 | £ 36.16 | £ 36.16 | £ 36.16 | £ 36.16 | £ 36.16 | £ 36.16 | £ 36.16 | £ 36.16 | £ 36.16 |  |
| Vodaphone | £ 29.63 | £ 29.63 | £ 29.63 | £ 29.63 | £ 29.63 | £ 29.63 | £ 29.63 | £ 29.63 | £ 29.63 | £ 29.63 | *£ 29.63* | *£ 29.63* |  |
| Holy Innocents Lease | £ 25.00 | £ 25.00 | £ 25.00 | £ 25.00 | £ 25.00 | £ 25.00 | £ 25.00 | £ 25.00 | £ 25.00 | £ 25.00 | £ 25.00 | £ 25.00 |  |
| Cleaning Materials | £ 37.29 | £ 37.29 | £ 37.29 | £ 37.29 | £ 37.29 | £ 1.80 | £ - | £ - | £ 14.50 | £ - | £ 18.40 | *£ -* |  |
| Maintenance | £ - | £ - | £ - | £ - | £ - | *£ -* | £ 27.00 | £ 247.93 | £ - | *£ -* | £ 33.97 | *£ -* |  |
| Licensing - CanterburyCC | £ 5.00 | £ 5.00 | £ 6.00 | £ 6.00 | £ 6.00 | £ 6.00 | £ 6.00 | £ 6.00 | £ 6.00 | £ 6.00 | £ 6.00 | £ 6.00 |  |
| Insurance | £ 165.64 | £ 165.64 | £ 165.64 | £ 165.64 | £ 165.64 | £ 165.64 | £ 165.64 | £ 174.20 | £ 174.20 | £ 174.20 | £ 174.20 | £ 174.20 |  |
| Bank Charges | £ - | £ - | £ - | £ - | £ - | £ - | £ - | £ 4.07 | £ 6.00 | £ 6.00 | £ 6.00 | £ 6.00 |  |
|  | £ 539.20 | £ 569.30 | £ 676.63 | £ 663.86 | £ 566.27 | £ 486.66 | £ 625.03 | £ 867.81 | £ 579.72 | £ 749.04 | £ 747.75 | £ 628.98 | £ 7,700.25 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Income over Expenditure | -£85.20 | -£126.30 | -£158.63 | -£48.86 | -£367.27 | £56.34 | -£83.53 | -£278.81 | £79.08 | -£246.04 | -£118.75 | -£73.98 | -£1,451.95 |

**Any Other Business**

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| Item | Notes | Action | By Who |
| Lease | No response from Diocese | E mail for update and copy PCC and Rev T in | Martin |
| Clothing Bank | Approx £500 received | None | N/A |

**Next Meetings :** 5/6 3/7 7/8 4/9 9/10 6/11 4/12